

# **NPO FRAMING ORDER FORM**

CHAPTER: \_\_\_\_\_ CONTACT: \_\_\_\_\_

EVENT DATE: \_\_\_\_\_ SHIPPING ADD: \_\_\_\_\_

PHONE- Day Night Cell (please circle): \_\_\_\_\_ CITY/STATE/ZIP: \_\_\_\_\_

\_\_\_\_\_ E-MAIL: \_\_\_\_\_

Name of Print	Frame & Mat	Frame Only	Mat & Shrink	Shrink Only	Conserv Mat
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
<b>TOTAL # IN EACH COLUMN</b>	X \$65	X \$55	X\$30	X\$15	X\$25
<b>TOTAL \$ IN EACH COLUMN</b>					

\$ \_\_\_\_\_ TOTAL OF COLUMNS 1-5

\$ \_\_\_\_\_ SHIPPING \$10.00 X \_\_\_\_\_ FRAMES

**(MINIMUM SHIPPING IS \$30.00)**

\$ \_\_\_\_\_ **TOTAL DUE- include an event-dated check with your order**

**SEND YOUR PRINTS, THIS FORM, AND CHECK TO: FINISHING TOUCH, 622 N. BROADWAY,  
PITTSBURG, KS 66762, 620-231-2041 OR finishingtouchpk@sbcglobal.net**

Column 1- Frame & Mat- frame with clear glazing, double mats (or equivalent), dust cover, and hanger

Column 2- Frame Only- frame with clear glazing, dust cover, and hanger. To be used only with posters or matted prints

Column 3- Mat & Shrink- double mats (or equivalent), foam board, and shrinkwrapped

Column 4- Shrink Only- foam board backing, and shrinkwrapped

Column 5- Conserv Mat- matting, backing, and tape are acid-free. To be used in addition to column 1 or 3

Rec'd \_\_\_\_\_ check \_\_\_\_\_