

## FRAMING ORDER FORM

CHAPTER: \_\_\_\_\_ CONTACT: \_\_\_\_\_

EVENT DATE: \_\_\_\_\_ SHIPPING ADD: \_\_\_\_\_

PHONE- Day Night Cell (please circle): \_\_\_\_\_ CITY/STATE/ZIP: \_\_\_\_\_

\_\_\_\_\_ E-MAIL: \_\_\_\_\_

Name of Print	Frame & Mat	Frame Only	Mat & Shrink	Shrink Only	Conserv Mat
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
TOTAL # IN EACH COLUMN	X \$50	X \$40	X\$25	X\$10	X\$15
TOTAL \$\$ IN EACH COLUMN					

\$ \_\_\_\_\_ TOTAL OF COLUMNS 1-5  
 \$ \_\_\_\_\_ COMMERCIAL DELIVERY \$8.50 X \_\_\_\_\_ FRAMES  
**(MINIMUM DELIVERY IS \$30.00)**  
 \$ \_\_\_\_\_ RESIDENTIAL DELIVERY \$10.00 X \_\_\_\_\_ FRAMES  
**(MINIMUM DELIVERY IS \$30.00)**  
 \$ \_\_\_\_\_ **TOTAL DUE- include an event-dated check with your order**

**SEND YOUR PRINTS, THIS FORM, AND CHECK TO: FINISHING TOUCH, 622 N. BROADWAY,  
 PITTSBURG, KS 66762 (1-800-468-0660 RUTHELLEN) OR finishingtouchpk@sbcglobal.net**

Column 1- Frame & Mat- frame with clear glazing, double mats (or equivalent), dust cover, and hanger  
 Column 2- Frame Only- frame with clear glazing, dust cover, and hanger. To be used only with posters or matted prints  
 Column 3- Mat & Shrink- double mats (or equivalent), foam board, and shrinkwrapped  
 Column 4- Shrink Only- foam board backing, and shrinkwrapped  
 Column 5- Conserv Mat- matting, backing, and tape are acid-free. To be used in addition to column 1 or 3

Rec'd \_\_\_\_\_ check \_\_\_\_\_